

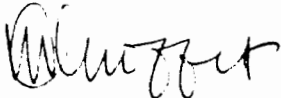
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SUBJ: ORGANIZATION—FAA HEADQUARTERS

1. **PURPOSE.** This change transmits a revised Chapter 60, Flight Standards Service.
2. **EXPLANATION OF CHANGE.** Order 1100.2C CHG 18 abolished the Office of Program and Resource Management and the Executive Director for Regulatory Standards and Compliance. This change:
 - a. Expands the functions of the Flight Standards Service to include responsibilities previously performed by the Office of Program and Resource Management. The new functions include developing plans and technical guidance for the protection and use of civil aviation resources during a national emergency.
 - b. Expands functions of the Executive Staff to include responsibilities previously performed by the Office of Program and Resource Management. The functional statement for the Executive Staff has been revised to reflect the new responsibilities.
 - c. Abolishes the General Aviation Staff and assigns the staff's functions to the General Aviation and Commercial Division.
 - d. Establishes a Quality Management Staff to provide a national focus for Flight Standards strategic and tactical program and management planning, and is responsible for the assessment and evaluation of Flight Standards Service Programs, nationwide.
 - e. Establishes an International Liaison Staff. This staff will function as the service's representative to the International Civil Aviation Organization and Interagency Group on International Aviation, and be the focal point for all activities concerning Flight Standards international matters.
 - f. Renames the Field Programs Division as the Flight Standards National Field Office. The functions have been restated and clarified to better reflect the activities of the field office whose mission is support to the execution of field element work programs.
 - g. Reassigns the responsibility for the National Simulator Program from the Southern Region Flight Standards Division to the Air Transportation Division.
 - h. Updates of text to reflect recent agency organizational changes.

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xvi	2/6/89	xvi	2/6/89
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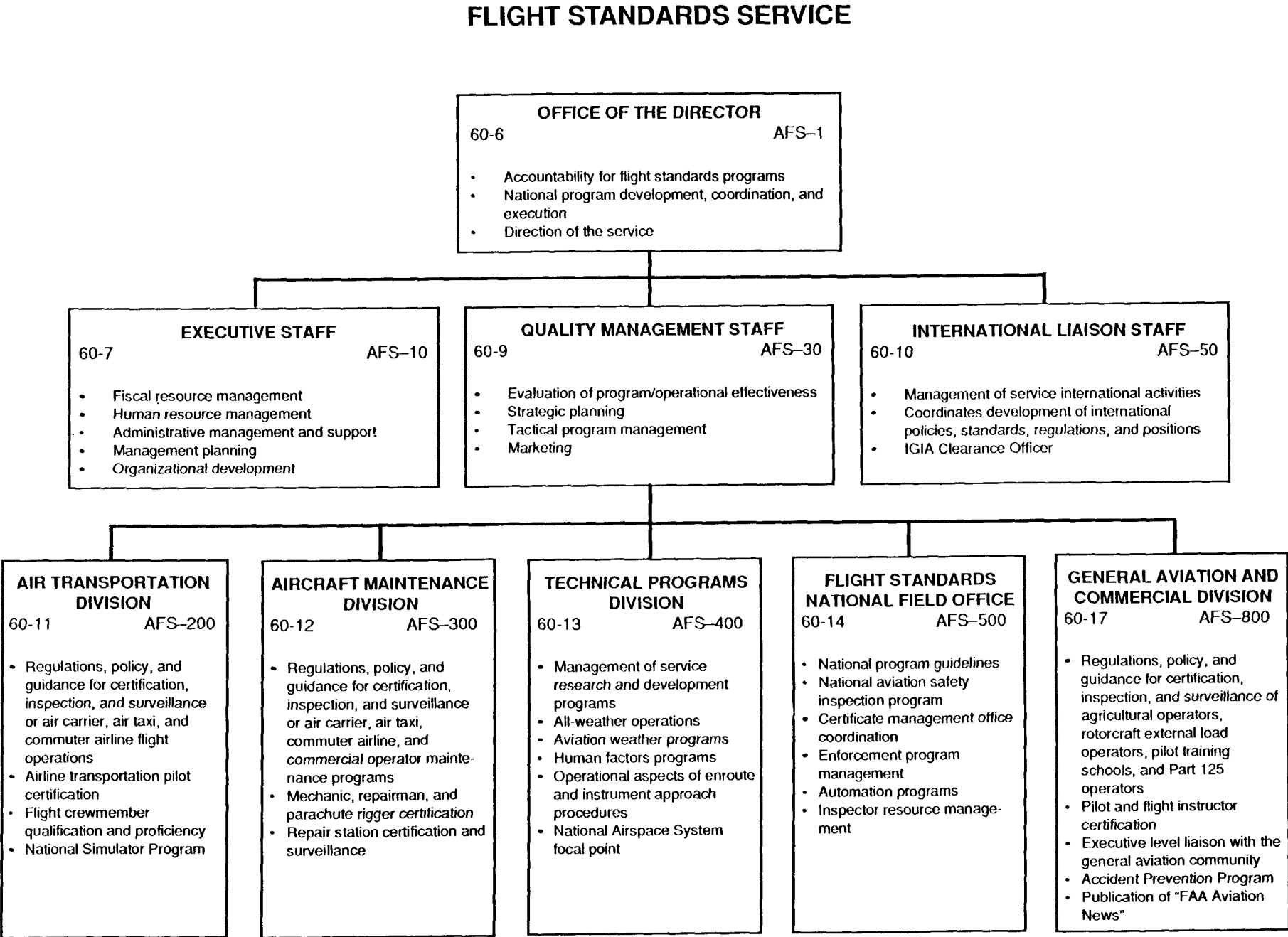
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CHAPTER 60. FLIGHT STANDARDS SERVICE

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CHAPTER 60. FLIGHT STANDARDS SERVICE

60-1. MISSION. The Flight Standards Service promotes safety of flight of civil aircraft in air commerce by:

a. Setting certification standards for air carriers, commercial operators, air agencies, and airmen (except air-traffic control tower operators).

b. directing, managing, and executing certification, inspection, and surveillance activities to assure the adequacy of flight procedures, operating methods, airmen qualification and proficiency, aircraft maintenance, and the maintenance aspects of continued airworthiness programs.

60-2. FUNCTIONAL ORGANIZATION. The functional organizational structure of the Flight Standards Service is shown in figure 60-1.

60-3. FUNCTIONS.

a. The Flight Standards Service is responsible for:

(1) Certification, operating methods, flight operations, and maintenance activities of U.S. air carriers and foreign air carriers operating in and over the U.S.

(2) Maintenance standards for U.S.-registered aircraft, including continued airworthiness.

(3) Certification and conduct of commercial, industrial, private, and general aviation operations including rotorcraft.

(4) Examination and certification (except medical) of airmen (except air traffic control tower operators) and air agencies.

(5) Examination and appointment of persons designated and authorized to act as representatives of the Administrator pursuant to section 314 of the Federal Aviation Act with respect to certification of flight airmen and the maintenance of civil aircraft and products.

(6) Use of air navigation facilities, appliances, and systems by civil aircraft; the minimum equipment capability of civil aircraft for operating in established environment; and the operational aspects of flight procedures including en route and instrument approach procedures (except air traffic control procedures).

(7) Approval of and surveillance over the aircraft maintenance programs of operators and pilot schools.

(8) Assurance that appropriate operational considerations are accommodated with regard to aircraft maintenance policies, procedures, and practices.

(9) The operating requirements and criteria for use of aircraft systems; e.g., determining whether a navigation de-

vice can be used as a sole source of navigation or how many are required; determining the type of airborne equipment required for low visibility approaches and landings; etc.

(10) Assuring that operational considerations are accounted for in the "Operating Limitations and Information" (including operational requirements and pilot procedures) requirements, policies, and practices for the development of airplane and rotorcraft flight manuals.

(11) Recommending quantities, priorities, and place names for approach and landing navigation aids and visual aids to be included in the annual Facilities and Equipment Call for Estimates.

(12) Flight inspection policy.

b. With respect to the foregoing:

(1) Develops and recommends, or issues within the delegated authority of the director, regulations and minimum standards.

(2) Develops and recommends national policies for issuance by the Administrator.

(3) Develops and issues guidance, procedures, practices, and program plans consistent with national policies.

(4) Develops and recommends specific program goals and areas of emphasis to guide field program planning and performance.

(5) Evaluates the adequacy of existing regulations, policies, procedures, practices, and program performance in meeting broad FAA goals, as well as specific program goals.

(6) Develops plans and technical guidance for the protection and use of civil aviation resources, except airports, in time of national emergency.

(7) Recommends budget levels for formulation of decision packages on national programs, and recommends allocations of appropriated resources based on review of the regional responses to the call for estimates and quarterly review information.

(8) Develops and recommends programs and practices to ensure the professional competency and development of employees.

(9) Determines the need for and recommends research and development projects establishing the relative priority of those projects recommended.

(10) Exercises line authority over regional Flight Standards Divisions and the Flight Standards Division of the Europe, Africa, and Middle East Office.

60-4. SPECIAL DELEGATIONS.

a. Final authority is delegated to the Director, Flight Standards Service, to make, issue, amend, and terminate rules and regulations promulgated under Titles III and VI of the Act relating to the following subject matters.

(1) Appendices to Federal Aviation Regulations within the purview of the Director, Flight Standards Service.

(2) Standard Instrument Approach Procedures.

(3) Minimum En Route Altitudes.

(4) Flight Procedures, operational weather minimums, and minimum equipment requirements.

b. With respect to the functions of paragraph 60-3a, final authority is delegated to the Director, Flight Standards Service:

(1) To grant or deny exemptions from rules and regulations.

(2) To issue, amend, withdraw, or extend notices of proposed rulemaking.

(3) To take final action on any petition for reconsideration of an amendment of, or a refusal to amend operations specifications, and to take final action on any request for reconsideration of original issuance, amendment, or refusal to issue or amend an airman certificate, an air carrier certificate, or an air agency certificate.

(4) To grant or deny exemptions under section 610(b) of the Federal Aviation Act to foreign airmen who are directly in charge of inspection, maintenance, overhaul or repair of aircraft, aircraft engines, propellers, appliances, or components.

c. The authority of paragraphs 60-3a, 60-3b, and 60-3c may not be redelegated.

60-5. SPECIAL RELATIONS.

a. **Regulations.** The Flight Standards Service is responsible for the substantive content of rules within its purview, as distinguished from the responsibility of the Office of the Chief Counsel for the legal adequacy of the rules.

b. **Airmen Certification.** The Flight Standards Service provides program plans and objectives, technical standards, and criteria and conducts program performance evaluation of the airman certification activities performed by the regulatory support and airman registry functions of the Office of Aviation System Standards.

c. **Aircraft Noise Abatement.** The Flight Standards Service is responsible for developing, evaluating, and approving or disapproving concepts, standards, equipment, and flight procedures related to aircraft noise abatement, as distinguished from the Office of Environment and Energy which

is responsible for the substantive content of rules within its purview.

d. **Continued Airworthiness.** The Flight Standards Service is responsible for maintenance standards for U.S.-registered aircraft as distinguished from the Aircraft Certification Service's responsibility for the engineering standards and practices and the manufacturing aspects that are applied to insure the continued airworthiness of aircraft and aeronautical products.

e. **Rotorcraft.** The Rotorcraft Task Force responsibility resides in the Flight Standards Service. The service is responsible for rotorcraft operations and maintenance matters. The service will coordinate with the Associate Administrator for Air Traffic on rotorcraft operational matters and with the Assistant Administrator for Airports on matters relating to heliport programs. The Assistant Administrator for Airports and the Associate Administrator for Air Traffic, respectively, are responsible for helicopter planning and development and for integration of rotorcraft into the National Airspace System to fully utilize their unique capabilities. The Office of Aviation Policy, Plans, and Management Analysis develops the Rotorcraft Master Plan.

f. **Airshow and Sport Aviation Activities.** The Flight Standards Service will work closely with the Air Traffic Rules and Procedures Service regarding airshow and other sport aviation matters and will facilitate the consideration of the concerns of the general aviation community in air traffic rules and aviation safety regulatory actions, except those activities and operational concerns assigned to the DC3-N34 airshow program.

g. **Flight Procedures and All Weather Operations.** The Flight Standards Service is responsible for developing national concepts, policies, standards, systems, procedures and programs with respect to the operational and flight technical aspects of all weather operations including instrument approach procedures, minimum en route altitudes, flight procedures, operational weather minimums, and minimum equipment requirements. Also, the Flight Standards Service is responsible for developing concepts, rules, standards, and criteria governing operational and technical aspects of flight procedures (except air traffic control procedures). These functions are distinguished from the responsibilities of the Office of Aviation System Standards to implement agency policy, standards, and criteria in the development and standardization of flight procedures and the flight inspection of air navigation facilities.

h. **Facilities and Equipment.** The Flight Standards Service is responsible for reviewing and validating regional Call for Estimates submissions, and recommending quantities, priorities, and place names for approach and landing navigation aids and visual aids to be included in the annual F&E budget, and to review and evaluate field F&E submis-

sions to validate compliance with F&E Call for Estimates instructions.

60-6. OFFICE OF THE DIRECTOR. The Office of the Director:

a. Advises and assists the Associate Administrator for Regulation and Certification in providing support in the justification of budget estimates, in the administration of executive decisions, and in the development and maintenance of productive relationships with the public, the aviation community, and other government agencies.

b. Provides for the development, coordination, and execution of, and is accountable to the associate administrator for the adequacy of FAA:

(1) Policies, standards, systems, and procedures.

(2) Public rules, regulations, and standards.

(3) Program plans issued by or on behalf of the Administrator.

c. Provides for effective evaluation of program performance and ensures the adequacy of followup to secure correction of deficiencies.

d. Assures that all elements of the Flight Standards Service participate constructively in the FAA Equal Employment Opportunity Action Plan and in equal employment opportunity planning for the future.

e. Provides leadership and direction in the planning, management, and control of office activities.

60-7. EXECUTIVE STAFF. The Executive Staff is the principal element of the Flight Standards Service responsible for tactical planning, fiscal resource management, human resource management, management analysis, organizational design and standardization, information management, administrative management, and security, emergency readiness, and health and safety programs. The Executive Staff:

a. Advises and assists the director and other executive personnel of the service and its regional counterparts on management systems, processes, and procedures designed to assure the effectiveness and efficiency of program operations and resource utilization.

b. Develops AFS national policies, programs, processes and procedures governing fiscal resource management, human resource management, and administrative management throughout the service.

c. Serves as the national focal point for all service organizational design and standardization activities.

d. Provides management and financial analysis support to the director and other AFS executives; monitors NTSB and FAA safety recommendations activity within AFS, and AFS

regulatory programs; develops an annual AFS Management Plan; facilitates program review.

e. Provides administrative management support to the director and headquarters managers in the areas of correspondence control, human resource management, personnel security, financial management (accounting) and contract management, general office services, logistical support, paperwork management, etc.

f. Develops, reviews, and validates regional Call for Estimates submissions, and recommends quantities, priorities, and place names for approach and landing navigation aids and visual aids to be included in the annual F&E budget.

g. Develops, coordinates, and manages civil aviation emergency operations plans and programs to ensure continuity of civil aviation operations during a national emergency.

h. Conducts studies and makes recommendations concerning organization, structure, functions, and programs.

i. Manages the Aviation Safety Inspector Credentials, FAA Form 110A, program, including FAA Form 8000-39 and FAA Form 110-B.

j. Develops, manages, and coordinates national training requirements and plans within the framework of agency training policies.

60-8. WITHDRAWN—CHG 20.

60-9. QUALITY MANAGEMENT STAFF. The Quality Management Staff is the focal point for all Flight Standards Service strategic management initiatives including strategic planning, matrix management, total quality management initiatives, information and marketing of AFS strategic and programmatic initiatives, program and trend analyses, survey feedback action, national program and compliance evaluations and quality assurance assessments. As such the Quality Management Staff:

a. Provides advice and counsel to the director and other executive personnel of the service on the principles, methodologies and processes of effective management including strategic and tactical planning, matrix and participative management, TQM, program analysis and evaluation, and quality assurance measures to assess overall program and operational effectiveness.

b. Manages the integration of all AFS strategic management initiatives including the development and execution of the AFS strategic plan, oversight of quality action team and participative work group activities, and monitoring of program accomplishments to assess achievement of AFS long-range goals and objectives.

c. Provides program and statistical analysis and staff support to the director and other AFS executives including support for the AFS Strategic Quality Management Committee and the AFS Executive Steering Committees.

d. Serves as the AFS liaison for all AVR and AFS total quality management initiatives. Participates in the FAA Total Quality Management Network.

e. Provides for and/or designs and conducts training in strategic quality management (or Total Quality Management).

f. Designs, develops and executes the AFS national evaluation system and provides for oversight and integration of regional AFS compliance assessments.

g. Serves as the national focal point for all AFS organizational development initiatives including the Employee Survey Feedback Program.

h. Maintains program data, conducts trend analysis and develops quarterly and annual assessments of AFS program and operational effectiveness.

i. Serves as the focal point for all audits and quality assurance assessments of AFS programs by the GAO, the Office of the Inspector General, the Associate Administrator for Aviation Safety, and the Executive Director for Acquisition and Safety Oversight.

j. Serves as the focal point for all AFS national public relations and marketing initiatives and provides continuous feedback to the work force on key AFS program initiatives.

k. Develops, produces and updates general information handouts regarding AFS programs and current events. Facilitates the flow of time critical information within the Flight Standards Service organization.

60-10. INTERNATIONAL LIAISON STAFF.

The International Liaison Staff provides a focal point within the service for the management of international activities of the service and for coordinating the development of international policies, standards, regulations, and positions. The Staff manager serves as the IGIA Clearance Officer.

a. Represents the director on intra-agency and inter-agency groups, U.S. delegations, international committees, panels and groups, international conferences, symposiums, and meetings.

b. Develops Flight Standards procedures and instructions for the processing of Service actions on international aviation matters.

c. Recommends the action to be taken by the Flight Standards Service with respect to the Service responsibilities on international aviation matters that relate to international aviation organizations.

d. Initiates action through the program divisions to ensure U.S. compliance with, or issuance of notice of deviation from international standards and recommended practices, procedures, resolutions, and regulations.

e. Monitors Flight Standards regulatory programs to determine compliance with or deviation from international standards, procedures, etc.; recommends AFS position with respect to formal notification of compliance or noncompliance with the international guidance for which U.S. has a treaty obligation.

f. Develops proposals for international procedures required to promote safety, and efficiency of international operation of civil aircraft.

g. Initiates action for compliance with and development and establishment of international procedures.

h. Coordinates with the Office of International Aviation (AIA) on reimbursable technical assistance, and policy and operational issues affecting international aviation operations. Also coordinates, through AIA, with regional international liaison officers and FAA international representatives.

60-11. AIR TRANSPORTATION DIVISION. The Air Transportation Division:

a. Is responsible for regulations and policy recommendations governing certification and operations aspects of air carriers and commercial operators of large aircraft (private carriers operating for compensation or hire); air agencies (aircraft dispatcher, flight engineer, and flight navigator-approved schools); and air carrier airmen (airline transport pilots, aircraft dispatchers, flight engineers, and flight navigators). This division is also responsible for management and oversight of the National Simulator Program.

b. With respect to the foregoing, the division:

(1) Develops and recommends national policies, standards, systems, procedures, and program plans.

(2) Determines the need for, justifies, and formulates new or amended Federal Aviation Regulations, supplementary regulatory material and grants or denials of exemption petitions; participates in regulatory review programs; and develops operations specifications.

(3) Advises the director, the associate administrator, and other principal officials and serves as a point of contact for the aviation community on matters in related program areas which are appropriate to the national level.

(4) Participates in the analysis and evaluation of field execution of programs.

(5) Determines the need for and recommends research and development projects.

(6) Guides and assists the other divisions, the regions, and other elements of the agency in the conduct of related programs; provides guidance on applying agency policies, standards, and procedures pertaining to current safety issues.

(7) Represents the service in international meetings to further U.S. interests and to develop international standards and recommended practices for the International Civil Aviation Organization (ICAO).

(8) Develops, coordinates, and issues national directives to provide technical guidance on policies and procedures.

(9) Develops operating requirements and technical standards.

(10) Initiates, recommends, and coordinates actions to resolve safety problems resulting from accidents, incidents, or disclosed from other sources.

c. Assigns projects (other than rulemaking) with recommended priorities and provides technical and policy guidance to ensure the technical adequacy of related program activities performed by the Office of Aviation System Standards.

d. Develops, coordinates, and recommends career development programs to assure organizational competency for employees in the division.

e. Oversees development and maintenance of aircraft simulator and flight training device qualification standards and criteria.

60-12. AIRCRAFT MAINTENANCE DIVISION.

The Aircraft Maintenance Division:

a. Is responsible for regulations and policy recommendations governing the certification, inspection, and surveillance of the maintenance aspects of air carrier and commercial operators, airmen (mechanics, repairmen, and parachute riggers), and air agencies (aviation maintenance technician schools, repair stations, and parachute lofts) and maintenance performance standards and practices applied to ensure the continued airworthiness of civil aircraft.

b. With respect to the foregoing, the division:

(1) Develops and recommends national policies, standards, systems, procedures, and program plans.

(2) Determines the need for, justifies, and formulates new or amended Federal Aviation Regulations and supplementary regulatory material; participates in regulatory review programs; recommends grants or denials of exemptions; and develops operations specifications.

(3) Advises the director, the associate administrator, and other principal officials and serves as a point of contact for the public and the aviation community on matters appropriate to the national level.

(4) Participates in the analysis and evaluation of field execution of programs.

(5) Determines the need for and recommends research and development projects.

(6) Guides and assists the other divisions, the regions, and other elements of the agency in the conduct of related programs and provides guidance on applying agency policies, standards, and procedures pertaining to safety issues.

(7) Represents the service in international meetings to further U.S. interests and to develop standards and recommended practices for the International Civil Aviation Organization.

(8) Represents the service in developing international agreements, arrangements, policies, and practices involving maintenance of civil aircraft and certification of foreign airmen and air agencies.

(9) Develops, coordinates, and issues national directives to provide technical guidance on policies and procedures.

(10) Recommends, initiates, and coordinates regulatory and policy actions to resolve safety problems resulting from accidents, incidents, or other sources.

(11) Develops maintenance requirements, technical standards, and major repair alteration criteria.

c. Assigns special technical projects, recommends priorities, and provides broad policy and program guidance to ensure the adequacy of maintenance program activities performed by the Office of Aviation System Standards.

d. Recommends final action on requests for reconsideration or original issuance, amendment, or denial of a maintenance airman or air agency certificate.

e. Recommends final action on any petition for reconsideration or original issuance, amendment, or denial of operations specifications pertaining to maintenance or continued airworthiness of aircraft.

f. Develops standards, policies, and procedures for examining and appointing private persons to act as representatives of the Administrator, under the provisions of Section 314 of the Federal Aviation Act, with respect to the maintenance and continued airworthiness of civil aeronautical products.

g. Establishes policies and procedures and recommends final action on granting or denying exceptions under Section 610(b) of the Federal Aviation Act to foreign airmen who are directly in charge of inspection, maintenance, overhaul, or repair of aircraft, aircraft ongoing propellers, appliances, or components.

h. Develops, coordinates, and recommends career development programs to assure organizational competency for employees in the division.

60-13. TECHNICAL PROGRAMS DIVISION. The Technical Program Division:

a. Is the principal directing element of the Flight Standards Service with respect to technical operational concepts and special criteria related to navigation, all weather operations, instrument flight procedures, airport capacity and delay improvements, separation assurance, air traffic control enhancements, aviation weather, the national airspace system plan, the research and development plan, systems to enhance operational safety, and other programs related to the introduction of new aircraft, new systems, and new technology into air navigation operations.

b. With respect to the foregoing, the division:

(1) Develops and recommends operating concepts, policies, requirements, criteria, and procedures.

(2) Determines the need for, justifies, and formulates new or amended Federal Aviation Regulations and supplementary regulatory material; participates in regulatory review programs; recommends grants or denials of exemptions; and develops operations specifications.

(3) Advises the director, the associate administrator, and other principal officials and serves as the prime point of contact for the aviation community on technical matters in related program areas which are appropriate to the national level.

(4) Participates in the analysis and evaluation of field execution of technical programs.

(5) Determines the need for and recommends research and development projects.

(6) Guides and assists the other divisions, the regions, and other elements of the agency in the implementation and conduct of related technical programs; advises concerning the application of agency policies, standards, and procedures to current flight technical safety issues.

(7) Represents the Flight Standards Service in international meetings to further the U.S. interests and to develop international standards and recommended practices for International Civil Aviation Organization.

(8) Develops, coordinates, and issues national directives to provide technical guidance on policies and procedures.

(9) Recommends, initiates, and coordinates regulatory and policy actions to resolve safety problems resulting from accidents, incidents, or other sources.

c. Assigns projects (other than rulemaking) with recommended priorities and provides technical and operational policy, guidance, and direction to the Office of Aviation System Standards to ensure the technical adequacy of the related program activities performed by that office.

d. Develops concepts, rules, standards, and criteria governing the operational aspects of en route, terminal area, and instrument flight procedures (except air traffic control procedures); evaluates field requests for waivers of standards for terminal and en route instrument flight procedures, effects necessary coordination and recommends final dispositions; and provides the Aviation Standards focal point for airspace activities.

e. Reviews and validates regional recommendations for approach and landing navigation aids and lighting systems.

f. Provides technical policy, guidance, and direction to Aircraft Evaluation Groups.

g. Provides technical policy, guidance, and direction to Regional Flight Standards Flight Procedures Branches.

h. Serves as the service focal point on rotorcraft technical matters.

i. Directs the Flight Standards Service Human Factors Program.

j. Directs the Aviation Standards Aviation Weather Program and develops national aviation weather concepts, requirements, policies, criteria, and guidance for air navigation operations.

k. Develops and coordinates career development programs to assure organizational competence for employees in the division.

l. Maintains oversight of all Flight Standards research and development programs; serves as the focal point within the service on matters pertaining to research and development.

60-14. FLIGHT STANDARDS NATIONAL FIELD OFFICE. The Flight Standards National Field Office:

a. Is the principal organization within the service to direct national programs supporting the execution of field element work programs.

b. With respect to the foregoing:

(1) Develops and oversees execution of national work program guidelines for inspection, surveillance, investigation, certification, and aviation promotion functions.

(2) Develops and administers the National Aviation Safety Inspection Program and other certificate-holder inspection activities.

(3) Recommends policy, develops procedures, and ensures standardized application of sanction recommendations resulting from enforcement investigations conducted by field elements.

(4) Serves as the focal point, provides coordination, and ensures standardized application of regulations and guidance material by regional Certificate Management Offices.

(5) Provides technical resource coordination and standardization for field element current operations.

(6) Coordinates and issues national directives to provide technical guidance on policies and procedures.

c. Develops national program policy for all data and office automation activities in the Flight Standards Service. Represents the Flight Standards Service as the AFS representative to the Information Resource Management Committee.

d. Facilitates obtaining automation resources and completing work priorities; and approves the acquisition of hardware, software, and related services.

e. Develops, coordinates, recommends, and maintains human resource management programs to ensure organizational competency and effectiveness of Aviation Safety Inspectors.

f. Develops and coordinates career development programs to assure organizational competency for employees in the division.

g. Focal point for AFS inspector training policy development; training evaluation; oversight of training course development; training delivery, budget and quota management.

60-15. to 60-16. RESERVED.

60-17. GENERAL AVIATION AND COMMERCIAL DIVISION. The General Aviation and Commercial Division:

a. Is responsible for regulations and policy recommendations governing the certification, inspection, and surveillance of general aviation airmen (pilots and flight instructors) general aviation air agencies (pilot training schools), commercial operations (rotorcraft external load operators and agricultural operators, corporate and industrial operators), and Part 125 operator (including travel clubs). The division is the focal point for the aviation community, at the national level, on matters pertaining to general aviation affairs, accident prevention, airshows, and sport aviation.

b. With respect to the foregoing, the division:

(1) Develops and recommends national policies, standards, systems, procedures, and program plans.

(2) Determines the need for, justifies, and formulates new or amended Federal Aviation Regulations and supplementary regulatory material; participates in regulatory review programs; recommends grants or denials of exemptions; and develops operations specifications.

(3) Advises the director, the associate administrator, and other principal officials and serves as a central point of contact for the public and the aviation community on matters appropriate to the national level.

(4) Participates in the analysis and evaluation of field execution of programs.

(5) Determines the need for and recommends research and development projects.

(6) Guides and assists the other divisions, the regions, and other elements of the agency in the implementation and conduct of related programs and provides guidance on applying agency policies, standards, and procedures pertaining to safety issues.

(7) Represents the service in international meetings to further U.S. interests and to develop standards and recommended practices for the International Civil Aviation Organization.

(8) Develops, coordinates, and issues national directives to provide technical guidance on policies and procedures.

(9) Recommends, initiates, and coordinates regulatory and policy actions to resolve safety problems resulting from accidents, incidents, or other sources.

c. Assigns work projects (other than rulemaking) with recommended priorities and provides technical and policy guidance to ensure the technical adequacy of the general aviation program activities performed by the Office of Aviation System Standards.

d. Leads the Rotorcraft Task Force.

e. Develops standards, policies, and procedures examining and appointing private persons to be representatives of the Administrator under the provisions of Section 314 of the Federal Aviation Act, with respect to the certification of airmen (excluding medical and air traffic control operators).

f. Develops national policies, standards and procedures to guide the agency in the conduct of the Accident Prevention Program.

g. Provides liaison for general aviation issues regarding airspace rules, air carrier interface, pilot certification, human factors, and other vital topics.

h. Facilitates and coordinates concerns of the aviation community to assure general aviation views are considered in air traffic rules and aviation safety regulatory actions.

i. Develops, coordinates, and recommends career development programs to assure organizational competence for employees of this division.